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clearly structured in 36 short sections this practical book provides rapid accessible advice on all the essential management challenges focusing on the manager s key role managing teams to get things done this book looks at the essential parts of management from unusual perspectives and different angles structured with the busy manager in mind you can dip into any section of the book and read it as an individual piece of advice or read it end to end to gain an overall picture of management

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program management pgm is fast developing as the essential link between strategy and projects and as a vehicle for organizational change it offers the means to manage groups of projects with a common business purpose in an integrated and effective way the second edition of michel thiry s program management builds on the bestselling title first published in 2010 the heavily revised text reflects the latest program management guides and international standards and includes a new section on agile management in programs the author s own program management maturity measure a new section on change management which is now integral to many programs michel has also reviewed and revised the program lifecycle to align with the more unified view of program management that has emerged since the book was first published the result is an essential guide to program management that incorporates a robust theoretical framework complemented by examples and advice from one of the world s leading practitioners

the discipline of project risk management is continually evolving and has matured over time however within the literature there has been a disproportionate focus on process techniques and statistical analysis at the expense of understanding how effective risk management is delivered the rules of project risk management provides readers with practical insights in the form of guidelines or rules to enhance effective delivery of a discipline which has been proven to directly contribute to securing a project s objectives a series of mini case studies are included to improve comprehension of the guidelines the structure of the book has been designed to enable project and risk personnel and students alike to quickly appreciate and assimilate those aspects of risk management that warrant close scrutiny and comprehension robert chapman s advice is given with clarity and is based on very broad experience

supply chain management securing a superior global edge takes a holistic integrated approach to managing supply chains by addressing the critically important areas of globalization sustainability and ethics in every chapter authors ray venkataraman and ozgun c demirag use a wide variety of real world cases and examples from the manufacturing and service sectors to illustrate innovative supply chain strategies and technologies with a focus on decision making and problem solving supply chain management provides students with the tools they need to succeed in today s fiercely competitive interconnected global economy

the mbr market continues to experience a massive growth the best practice in the field is constantly changing and unique quality requirements and management issues are regularly emerging the second edition of membrane biological reactors theory modeling design management and applications to

wastewater reuse comprehensively covers the salient features and emerging issues associated with the mbr technology the book provides thorough coverage starting from biological aspects and fundamentals of membranes via modeling and design concepts to practitioners perspective and good application examples in the second edition the chapters have been updated to cover the recently emerged issues particularly the book presents the current status of the technology including market drivers restraints and development trend process fundamentals both the biological and membrane components have received in depth coverage in the new edition a new chapter has been added to provide a stronger focus on reuse applications in general and the decisive role of mbr in the entire reuse chain the second edition also comes with a new chapter containing practical design problems to complement the concepts communicated throughout the book other distinguishing features of the new edition are coverage of novel developments and hybrid processes for specialised wastewaters energy efficiency and sustainability of the process aspects of mbr process automation and recent material on case studies the new edition is a valuable reference to the academic and professional community and suitable for undergraduate and postgraduate teaching in environmental engineering chemical engineering and biotechnology

this textbook on management is intended for students of b com pass and hons and bba courses it provides a thorough treatment of the principles of management and presents a comprehensive analysis of the functional areas of management such as personnel financial and marketing effective learning and assimilation of key concepts are facilitated through a systematic in depth and lucid treatment of the subject matter this book will also be valuable to all those who are studying for professional qualifications such as mba ca icwa and cs the book consists of eight parts and a glossary part i introduction provides an overview of key concepts of management part ii planning part iii organising and staffing emphasises traditional functions of management part iv direction and controlling part v management in future outlines key futuristic thoughts part vi personnel management explains best practices part vii financial management steps to implementation part viii marketing management potential benefits and pitfalls

this concise readable book offers an unparalleled introduction to the theory and practice of management packed with examples and questions to arouse your interest it shows how ideas and theories of management relate to the real world principles of management introduces the themes and functions of management showing them within the clear framework of planning organising leading and controlling it incorporates the latest research and uses recent and topical examples of management in practice to bring the topic to life this textbook is relevant to students from all subject areas whether you are specialising in business or an engineering student taking a single module in the area this book will offer you an engaging and clear introduction to management

the main scope of this book is to show how it has created a mandate to management to develop new business models and frameworks based on the important role of it the chapters within it based management challenges and solutions tackle the role and impact of it on strategy and resulting new models to be used in this context in addition the book proposes new models based on the pervasive

role it exercises in the current business arena

different than other usual time management books available this book details 30 strategies and tactics proven methods to get more done in the 24 hours that every single human being on earth has been granted discover how to maximize your time by setting priorities create useful schedules and learn to overcome procrastination how to boost your energy level and productivity with good habits proper food habits exercise and sleep learn how to use the latest technology etc can enable you to manage information and communicate more effectively and efficiently

this textbook management principles and applications has been specifically designed in accordance with the syllabi of b com h semester i bch dsc 1 1 of the commerce department under the faculty of commerce business studies based on ugcf a comprehensive and updated textbook on management principles and applications has been designed by keeping in mind the requirements of the syllabus of b com h semester 1st bch dsc 1 1 core paper based on undergraduate curriculum framework ugcf for university of delhi this book also covers the syllabus of generic elective paper ge 3 1 b com h general management this textbook is equally important for professional courses

this book encompasses two core areas of business management the first part of principles of management covers topics on nature and scope functions and strategic management planning organising communication leadership control evolution of management thought business environment social responsibilities of business and entrepreneurship 21 chapters followed by second part of human resource development covering topics such as hrd personnel management recruitment selection training and development motivation wage payment and labour welfare 8 chapters all in a simple and easy to understand language for the benefit of undergraduate university students

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gives chapter outline to indicate the topics covered in each chapter provides diagrams and tables to illustrate the text includes examples from indian organisations incorporates chapter end summary for quick recapitulation gives test questions culled from mba m com and bba examinations includes case studies at the end of every chapter this textbook is designed for the students of mba and m com

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management as we know it has been the driver of business growth in u s economies for a couple of centuries yet the practice of management is no longer focused on creating real value instead it is now all about using sophisticated financial techniques and practices like outsourcing and downsizing among others to improve profitability such addition through subtraction results in higher profits in the short term but puts the corporation and its employees at risk in the long term not to mention the entire u s economy innovation and productivity improvement corporate manager jack buffington argues are lost arts in american business so is getting back to basics the answer buffington s provocative thesis management as we know it probably can t be repaired it must be replaced asian economies meanwhile are growing by leaps and bounds thanks in part to short term ill advised decisions made by u s managers local companies and divisions of multinational organizations in emerging countries are on track to eventually overtake those of the west putting our job base and prosperity at peril if we want to bring manufacturing jobs back here to the u s corporate managers must seek productivity and innovation improvements in u s operations jack buffington knows all too well how quickly things can go downhill for u s businesses turned into a relentless cost cutter by the forces of globalization and wall street s expectations for short term gains he like thousands of other u s executives has watched some of the companies he s worked for disappear for want of real value whereas america once prized managers who displayed skill in optimizing the interplay of capital labor and technology to grow a company today s professional manager is rewarded more often for being a cost cutter than an innovator fortunately this book not only outlines the problem it outlines the solution as well by establishing a 21st century definition of management that will succeed in today s global economy rather than angling to produce a penny more of earnings per share to please the financiers corporate managers will see once again how to use their ingenuity to produce products services and business processes that not only provide generous profits but sustain a business and its jobs for years to come by heeding buffington s call the u s can rekindle its zeal for innovation leading to an era in which consumers workers investors and managers all prosper

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